

Ref. Number: 60-HR/2026/274

Date: 25.10.2026

JOB OPPORTUNITY

Evolve your career with State Trading Organization Plc.

Position Name	Accounts Officer
No. of Position	1
Worksite / Department	Head Office / Finance
Salary & Benefits	MVR 14,000 – MVR 15,000
Job Responsibilities	• Enter invoice and accounting information into the system and maintain accurate records and supporting documentation. • Verify invoice details, figures, and budget codes to ensure accuracy and compliance with accounting procedures. • Process supplier invoices and payments in accordance with company policies and procedures. • Reconcile supplier accounts, investigate discrepancies, and resolve outstanding balances and advances. • Maintain proper filing and documentation of supplier invoices, payment records, and other relevant supporting documents. • Follow up on accounting discrepancies and coordinate with relevant departments to ensure timely resolution.
Required Qualifications	• 3 Pass in A Level including Accounting OR • Certificate level 4 in related field OR • Diploma in Accounting or Finance
Preferred Requirements	• Should have knowledge in using Microsoft Office software
Deadline	1 st November 2026 12.30hrs
How to Apply	Interested candidates please apply online through our job portal https://sto.mv/careers Only shortlisted candidates will be contacted for an interview You can contact us on 3344253